



# Appointment of a migration agent or exempt agent or other authorised recipient

Form  
**956**

Please use a pen, and write neatly in English using BLOCK LETTERS.

Tick where applicable ☒

## Part A – Applicant details

Personal details of the main visa applicant, sponsor or nominator, and all other applicants included on this application, who are appointing the same migration agent or exempt agent or authorised recipient.

### 1 Main applicant/Sponsor or nominator

Family name

Given names

Organisation  
(if applicable)

Date of birth  DAY  MONTH  YEAR

Current residential address

<input type="text"/>
<input type="text"/>
<input type="text"/>
POSTCODE

Postal address

<input type="text"/>
<input type="text"/>
<input type="text"/>
POSTCODE

Telephone number or daytime contact

Office hours  COUNTRY CODE  AREA CODE  NUMBER

Mobile/cell

E-mail address

### 2 Dependant applicants

**Note:** Any applicant 16 years or older who has a different migration agent or exempt agent or authorised recipient needs to use a separate form 956. Only include here the details for dependants using the same migration agent or exempt agent or authorised recipient.

#### Applicant 2

Family name

Given names

#### Applicant 3

Family name

Given names

#### Applicant 4

Family name

Given names

### Applicant 5

Family name

Given names

If you have more than 5 applicants, attach additional details.

## Part B – About your application

### 3 Are you submitting this form with an application:

you have already lodged? ☐ Go to Part C

you are about to lodge? ☐ Go to Part D

## Part C – Details of lodged application

### 4 What application have you lodged?

Provide category (eg. student, visitor, temporary business, permanent residence)

At which office was that application made?

### 5 Provide one of the following:

Client number

File number

Application Receipt Number

Transaction Reference Number

## Part D – Appointment details

### 6 Are you submitting this form because you want to:

appoint a migration agent or  
exempt agent or authorised  
recipient? ☐

change your migration agent or  
exempt agent or authorised  
recipient? ☐

end the appointment of your  
migration agent or exempt  
agent or authorised recipient? ☐ Go to Part E

**Note: All documents will  
be sent directly to you.**

### 7 If appointing or changing your migration agent or exempt agent or authorised recipient, are you applying for a 2 stage visa? (eg. visa subclasses 309/100, 310/110, 820/801, or 826/814)

No ☐ Go to Part E

Yes ☐

- 8** Is your migration agent or exempt agent or authorised recipient appointed for the:  
(select **one** only)

first stage? ☐

second stage? ☐

both the first and second stage? ☐

**Note:** You need to advise the department if these details change.

### *Part E – Migration agent or exempt agent or authorised recipient details*

- 9** Provide details of the migration agent or exempt agent or authorised recipient

Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other

Family name

Given names

Postal address

<input type="text"/>
<input type="text"/>
<input type="text"/>
POSTCODE

Telephone number or daytime contact

COUNTRY CODE	AREA CODE	NUMBER
( <input type="text"/> )	( <input type="text"/> )	<input type="text"/>

Office hours

Mobile/cell

- 10** If appointing, changing or ending the appointment of a migration agent or exempt agent provide (if applicable) their:

Business or company or organisation name

Migration Agent Registration Number (MARN)

(if this person is an Australian registered migration agent)

7 DIGITS

:	:	:	:	:
---	---	---	---	---

**OR**

Offshore Agent ID Number

(if allocated by the department)

7 DIGITS

:	:	:	:	:
---	---	---	---	---

- If appointing or changing your authorised recipient, go to Part G
- If ending the appointment of your migration agent or exempt agent or authorised recipient, go to Part K

- 11** Is your migration agent providing service under the Immigration Advice and Assistance Scheme (IAAAS)?

No ☐

Yes ☐

- 12** If your agent does not have a Migration Agent Registration Number (MARN) or offshore agent ID number, is he or she:

**Exempt from registration by being:**

(select **one** only)

a close family member (spouse, de facto partner, child, parent, brother or sister) ☐

a sponsor or nominator for this visa application ☐

a member of parliament or their staff ☐

an official whose duties include providing immigration assistance (eg. a Legal Aid provider) ☐

a member of a diplomatic mission, consular post or international organisation ☐

an offshore agent ☐

**OR**

Other (eg. friend, education agent, travel agent, community volunteer or social worker etc.) ☐ ► Please specify

<input type="text"/>
<input type="text"/>

- 13** Did you pay the person/agent and/or give a gift for this assistance?

No ☐

Yes ☐

### *Part F – Authorisation for migration agent or exempt agent to act on your behalf*

- 14** My migration agent or exempt agent is authorised to act on my behalf and receive written communication for my application (as permitted by law) in relation to:

(tick **one** box only)

all matters (for this application) ☐

**OR**

for a specific matter only (for this application) ☐ ► Give details

<input type="text"/>
<input type="text"/>

**Note:** A separate form 956 must be completed for each application lodged with the department.

- 15** If your application includes monitoring activity by the department (eg. sponsorship for a 457 or a Business Skills application), do you authorise your migration agent or exempt agent to act on your behalf in relation to this activity?

No ☐

Yes ☐

- If appointing an Australian registered migration agent, ie. your migration agent has a Migration Agent Registration Number (MARN), go to Part H

## Part G – Health and character

- 16** Do you want your exempt agent or authorised recipient to receive health and/or character information about you, your spouse, de facto partner or your dependants, that may arise, or be revealed, in the course of this application? (eg. requests for medical investigation, other health information about you, or the results of criminal history checks)

No ☐ ► **These documents will be sent directly to you**

Yes ☐

## Part H – Migration agent or exempt agent or authorised recipient consent for appointment and electronic communication

**Note:** Do NOT complete Part H if you are ending the appointment of your migration agent or authorised recipient, go to Part K

- 17** As the migration agent or exempt agent or authorised recipient named on this form, do you agree to the department communicating with you by fax, e-mail or other electronic means?

No ☐

Yes ☐ ► Give details

Fax number 

COUNTRY CODE	AREA CODE	NUMBER
(       )	(       )	

E-mail address

*I understand and accept that I am appointed by the applicant, nominator or sponsor and dependants to receive all written communications and, if the appointed migration agent or exempt agent, act as his/her agent (as permitted by law).*

**Signature of migration agent or exempt agent or authorised recipient**

Date 

DAY	MONTH	YEAR
/	/	

## Part I – Registered migration agent's client reference number

- 18** If you are appointed as the registered migration agent for this application, you may choose to provide your client reference number for correspondence with the department.

Client reference number (optional)

## Part J – Other contact details

- 19** If the migration agent you have appointed is not available or ceases to practise, do you want to authorise the department to discuss your case with another migration agent from the same business, company or organisation?

No ☐ ► Go to Question 20

Yes ☐ ► Give details of other migration agent

Migration Agent Registration Number (MARN) or Offshore Agent ID number

7 DIGITS						
:	:	:	:	:	:	:

Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other

Family name

Given names

Telephone number or daytime contact

Office hours 

COUNTRY CODE	AREA CODE	NUMBER
(       )	(       )	

Mobile/cell

- 20** If your migration agent ceases to be registered, do you want the department to send written communications to you instead of to your appointed agent?

No ☐ ► The department will continue to send written communications to your appointed agent (as an authorised recipient) until you notify otherwise in writing

Yes ☐ ► Ensure you promptly notify the department of any changes to your postal address

Part K – Signature(s)

**21 WARNING:** Giving false or misleading information is a serious offence.

*Signature(s) of main applicant, sponsor or nominator and all other applicants 16 years or older, included on this application, who are being represented by the same migration agent or exempt agent or authorised recipient.*

Signature of main applicant

Date

DAY

MONTH

YEAR

/

/

Dependant applicants

Signature of applicant 2

Date

DAY

MONTH

YEAR

/

/

Signature of applicant 3

Date

DAY

MONTH

YEAR

/

/

Signature of applicant 4

Date

DAY

MONTH

YEAR

/

/

Signature of applicant 5

Date

DAY

MONTH

YEAR

/

/

We strongly advise that you keep a copy of your application and all attachments for your records.