

ts << Configuration

Form Header

Configuration

Detail

System To Do Lists Custom Reports System Log Version Information Future Notes

Report Name: Unbound =[Text1]=[Text2]=[Text3]=[Text4] Uni Text Reports

Start Date: Unbound End Date: Unbound

Columns: 1. Unbound 2. Unbound 3. Unbound 4. Unbound Print

External Data Database Tools Help Fields Table Tell me what you want to do

Painter Filter Sort & Filter Records Find Text Format

Ascending Descending Remove Sort Selection Advanced Toggle Filter Refresh All Delete More New Save Totals Spelling Find Replace Go To Select Calibri 11 B I U A

Configuration CustomReports

Type	Order	Field	SelectName	Table
Text	1	DMDiary	Duty Manager Diary	Diary
Text	2	ReceptionDiary	Reception Diary	Diary
Text	3	FBDiary	F&B Diary	Diary
Text	4	HousekeepingDiary	Housekeeping Diary	Diary
Text	5	DMAMToDo	Early DM To Do	Diary
Text	6	DMPMToDo	Late DM To Do	Diary
Text	7	ReceptionAMToDo	Early Reception To Do	Diary
Text	8	ReceptionPMTodo	Late Reception To Do	Diary
Text	9	NightsToDo	Nights To Do	Diary
Text	10	KitchenToDo	Kitchen To Do	Diary
Text	11	BreakfastToDo	Breakfast To Do	Diary
Text	12	FBToDo	F&B Front of House To Do	Diary
Text	13	HousekeepingToDo	Housekeeping To Do	Diary
Text	14	HKSupervisorToDo	HK Supervisor To Do	Diary
Text	15	PublicAreasToDo	Public Area Cleaner To Do	Diary
Text	16	MaintenanceToDo	Maintenance To Do	Diary
Text	17	SupplierBidfood	Supplier: Bidfood	Diary
Text	18	SupplierSpeyfruit	Supplier: Speyfruit	Diary

External Data Database Tools Help Design Arrange Format Page Setup Tell me what you want to do

Grouping & Totals Controls Header / Footer

TextCustomReport

Report Header

= [Forms]! [Configuration]! [TextRepName] Stotfield Hotel, Lossiemouth

Page Header

= "Date" = [Forms]! [Configuration]! [Text1] = [Forms]! [Configuration]! [Text2] = [Forms]! [Configuration]! [Text3] = [Forms]! [Configuration]! [Text4]

Detail

TheDate Text1 Text2 Text3 Text4

Page Footer

= "Printed by" & [Forms]! [MENU]! [UserDescription] = "Page" & [Page] & " of " & [Pages]

Report Footer