**Inward Procedure** – ALL OF THE FIELDS WILL USE A SCANNER as every field is driven by Barcodes ?

Delivery made from carrier to me

(Paperwork that comes with box) The box can have multiple parts inside or just 1
WayBill No (carrier label on box)
Carrier Name (who delivered the good to me)
RMA Number (1 RMA can have multiple parts) this is order number basically

(these are actual barcodes on parts from the box)
SU Number
Part Number
Serial No

We then allocate to a bay – can be various if there are multiple parts
Location Number


So when we get a delivery we scan the waybill, select carrier name from a drop down, auto assigns todays date, Scan the RMA.
After this point we have a Subform to scan all su numbers, part numbers, serial numbers and finally the bay number.
This is repeated if more that 1 item so it just carries on in subform till all complete then we save and then we email off to our customer.

That's that bit

**Outward Procedure – this is done if a customer wants a part collecting by a carrier to go to say another depot or one of there customers. Again this can be 1 part or multiple parts.**

Customer sends us paperwork to pick a part to be collected by a carrier to go elsewhere in the country. The paperwork has a shipment number, su number, part number, serial number and location. Again along with who the carrier is, waybill number.

So we pick the part as requested from the paperwork and scan like so which is basically the same as above but with a Shipment Number

Scan shipment number
Scan Waybill
Auto assign date out

Now in to subform
Scan SU Number which then enters the part no, serial, location from when we scanned in as above.
Again if multiple parts we carry on scanning the SU number till done then save


What we are trying to do is avoid having to scan rma, shipment, carrier and waybill number for every part.

Hope this makes sense lol