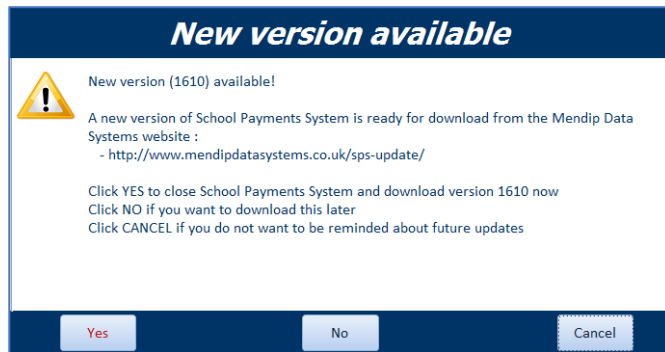


Appendices

Appendix A – Program Updates

Periodically, new versions of the **School Payments System** program will be supplied with performance improvements and additional features. Upgrades will normally be very quick and easy to install.

When a new update is available from the website, users who are **SPS Managers** will see a message similar to this after logging in to the program:



Click **Yes** to be taken to the website page containing the updated version and download it.

Detailed instructions will be supplied with each upgrade but the basic procedure is as follows:

- SQL scripts are used to make any changes needed to the SQL datafile tables
- The new version of the program file is relinked to the SQL datafile – see [section 5](#).

This is much faster than the initial installation as the table links already exist.

These are stored in the configuration datafile, **SPS_BE.acddb**

- The program file, version text and any other new files are copied to the **Upgrade** folder

This will make the new version available to all users.

When other users log into the program, it checks that the latest version is installed.

This is done using the small utility file, **SPSUpdater.acddb**, located in the same folder as the main program file. This is the splash screen seen when **School Payments System** is started:



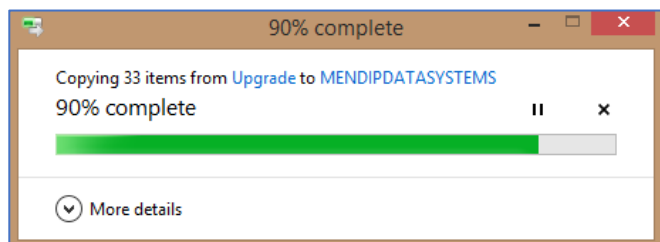
If the current version is up to date, the main program file is loaded:



If a newer version is available, the updated files are copied from the **Upgrade** folder to the user's computer.



A green progress bar may be displayed whilst this happens



This should normally take less than 30 seconds to complete and the user can then log in as normal.

In the unlikely event of problems, run the upgrade again using the **Force Update** button.
For example, if any program files are open when the upgrade is running, this message is shown:

